

**-MINUTES OF A MEETING OF UTKINTON AND COTEBROOK PARISH COUNCIL held at COTEBROOK VILLAGE HALL on TUESDAY 12<sup>th</sup> January 2016 at 7.30pm**

**Present:** Cllrs. T.Boyle, A. Needham, N.Parker, K.Platt, I. Priestner, G. Stewart, F.Tunney (Chair)

**In attendance:** A. Stubbs – Clerk  
Cllr. E. Moore-Dutton - CWAC

The meeting commenced with an allocated session during which members of the public have the opportunity to raise any matter in relation to village and community matters prior to the meeting.

There were no members of the public in attendance

**16.01.01 Apologies for absence and declarations of interest**

**Resolved:** that the apologies received from Cllr. Barnes were accepted.

**Noted:** that there were no declarations of interest.

**16.01.02 Minutes**

**Resolved:** that the minutes of the Ordinary council meeting held on 8<sup>th</sup> December 2015 be agreed and signed as a correct record.

**16.01.03 Matters arising from the minutes**

**Noted:** a) Signposts around the Parish  
that this item deferred until the return of Cllr. Barnes.

**Noted:** b) Community Energy  
that a letter had been received from INEOS regarding possible operations throughout the area. After some discussion, it was agreed that a meeting with INEOS should be held but that this would be better done in conjunction with the other parishes in the area.

**Resolved:** that Cllr. Tunney to raise at the Parishes Co-operation meeting.

Cllr. Tunney

**Noted:** Ray Alexander from Ashton Heyes has been invited to attend a future meeting. Cllr. Priestner to organise.

Cllr. Priestner

**16.01.04 Planning**

**Noted:** that the following planning applications had been approved:  
15/03621/OUT – 5 dwellings at former Cotebrook School - Withdrawn

**Noted:** that the following planning applications have been received:  
None

**16.01.05 Highways**

**Resolved:** that Clerk to request a meeting with Ian Lovatt of Highways. Cllrs. Tunney and Parker agreed to attend. Issues to be discussed include:

Clerk

- Possibility of increasing safety on Stable Lane, Cotebrook
- Flashing sign at school in Utkinton
- Flashing sign on A49 by Fox and Barrel approach to Cotebrook
- Steps at Northgate, Utkinton

**Noted:** a) Community Speed Management  
that to be discussed with Highways as above.

|                  |   |                             |
|------------------|---|-----------------------------|
| <b>Noted:</b>    | b) <u>Progress on sign at school</u><br><b>that</b> to be discussed with Highways as above.   |                             |
| <b>Noted:</b>    | c) <u>Northgate steps</u><br><b>that</b> to be discussed with Highways as above   |                             |
| <b>Noted:</b>    | d) <u>Hedges</u><br><b>that</b> there have been further complaints regarding the hedges at Shaw House. Owners to be approached by Cllr. Tunney.   | Cllr. Tunney                |
| <b>16.01.06</b>  | <b>To receive/respond to matters relating to Cheshire West and Chester Council</b>  |                             |
| <b>Noted:</b>    | a) <u>To receive a report from the CWAC ward councillor</u><br><b>that</b> Cllr. Moore-Dutton asked that Cllrs. respond to the New Homes Bonus consultation at CWAC to urge that the New Homes Bonus continues to be passed to Parish Councils.   |                             |
| <b>Noted:</b>    | b) <u>Section 106 monies/play area</u><br><b>that</b> we are still awaiting a response from the diocese regarding the use of the school playing field. Cllr. Platt is reviewing the responses from the survey and also starting to research local play areas. This will continue over the next few months.  |                             |
| <b>Noted:</b>    | <b>that</b> the Utkinton Village Hall committee is considering the use of the tennis court. It is hoped that this will become a multi-sport area for tennis in the summer and football in the winter.   |                             |
| <b>Noted:</b>    | c) <u>Liaison with Parishes in Tarporley ward</u><br><b>that</b> a further meeting is to take place in February. Cllr. Tunney to confirm the plans for the 84 bus service.  | Cllr. Tunney                |
| <b>Resolved:</b> | d) <u>To consider the Council's reponse to the invitation to vote for the CW&amp;C Standards Parish Representative</u><br><b>that</b> the Parish Council vote for Fiona Crane only.   |                             |
| <b>16.01.07</b>  | <b>To receive progress reports from the following Working Groups</b>  |                             |
| <b>Noted:</b>    | a) <u>Parish Plan</u><br><b>that</b> the Parish Plan and Village Improvement Objectives should be combined. Cllrs. Stewart and Priestner to produce a new list.   | Cllrs.<br>Stewart/Priestner |
| <b>Noted:</b>    | b) <u>Newsletter</u><br><b>that</b> articles are being submitted monthly to Tarporley Talk. Cllr. Tunney asked for contributions from Councillors or other organisations within the parish.   | All                         |
| <b>Noted:</b>    | c) <u>Village Improvement Objectives</u><br>As above  |                             |
| <b>Noted:</b>    | d) <u>Footpath to Tarporley</u><br><b>that</b> deferred until the return of Cllr. Barnes.   |                             |
| <b>16.01.08</b>  | <b>The Quarry and the Cotebrook Greens inspections</b>  |                             |
| <b>Noted:</b>    | <b>that</b> a Quarry inspection report was received with no problems reported.  |                             |
| <b>Noted:</b>    | a) <u>Letting on War Memorial</u><br><b>that</b> in progress with Cllr. Stewart.  | Cllr. Stewart               |
| <b>16.01.09</b>  | <b>Financial matters</b>  |                             |
| <b>Resolved:</b> | <b>that</b> the following net payments be approved:<br>Tarporley Talk                      Entry in magazine – December                      £84.00<br>Alex Stubbs                              3 <sup>rd</sup> quarter expenses                                      £29.11<br>Tarporley Talk                              Entry in magazine – January                                      £84.00 |                             |

**that** the 3<sup>rd</sup> quarter financial statement be received and accepted.

**that** the 2016/2017 budget be received. The precept to be set at £6,658 to ensure that £5,300 is carried forward at the end of 2016/2017. This equates to an increase of 27.4% on a Band D property.

**Correspondence**

**Resolved:** **that** the correspondence received as detailed below be noted and the action list be agreed.

|                       |          |   |  |
|-----------------------|----------|---|--|
| CHALC                 |          | Planning training course on 2 <sup>nd</sup> February at Crewe           | Cllr. Tunney to attend                     |
| Gill Clough           |          | Notes from Parish Co-operation meeting held on 2 <sup>nd</sup> December | Noted                                      |
| INEOS                 | 22/12/15 | Email regarding exploration notice                                      | Discussed earlier                          |
| Utkinton Village Hall | 20/12/15 | Letter of thanks for donation   | Noted                                      |
| Bill Spiegelberg      | 08/01/16 | Request for donation for Cotebrook Churchyard                           | Donation of £150 agreed                    |
| CHALC                 | 07/01/16 | Planning seminar on 23 <sup>rd</sup> February                           | Cllr. Tunney to attend                     |
| CHALC                 | 07/01/16 | Nominations for Royal Garden Party                                      | Cllr. Stewart and daughter to be nominated |

**16.01.11 To receive an update on the website and to agree any items for publicity**

**Noted:** **that** Cllr. Tunney hopes to implement the new website at the end of March.

**16.01.12 Next meeting**

**Noted:** **that** the next meeting will be held on Tuesday 9<sup>th</sup> February 2016 at 7.30pm in Utkinton Village Hall.

**16.01.13 Any Points of interest**

None

There being no further points of interest the meeting closed at 9.00pm.

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Chairman

Date