

-MINUTES OF A MEETING OF UTKINTON AND COTEBROOK PARISH COUNCIL held at COTEBROOK VILLAGE HALL on TUESDAY 14th July 2015 at 7.30pm

Present: Cllrs. R.Barnes, T.Boyle, A.Needham, K.Platt, G.Stewart, F.Tunney (Chair)

In attendance: A. Stubbs – Clerk

The meeting commenced with an allocated session during which members of the public have the opportunity to raise any matter in relation to village and community matters prior to the meeting.

No members of the public were present.

15.07.01 Apologies for absence and declarations of interest

Resolved: that the Apologies received from Cllr. M. Stewart be accepted.

There were no declarations of interest.

15.07.02 Minutes

Resolved: that the minutes of the Ordinary council meeting held on 9th June 2015 be agreed and signed as a correct record.

15.07.03 Matters arising from the minutes

a) Casual Vacancies

Noted: that Mr. W. Boyle has expressed an interest in joining the Parish Council.

Resolved: that Cllrs. Tunney and G. Stewart to meet informally with Mr. Boyle to brief him on the role of a Parish Councillor and to invite him to the next meeting.

Cllr Tunney
Cllr G Stewart

b) Noticeboards

Noted: that it is becoming very difficult to read the noticeboards as the Perspex is marked.

Resolved: that Clerk to measure noticeboard and get quotation for new Perspex.

Clerk

15.07.04 Planning

15/02530/FUL – extensions and alterations at Utkinton School

Resolved: that the Parish Council fully supports the extension and internal alterations to the school but has some concerns regarding the proposed new parking area. Cllrs. Tunney and G.Stewart to consult informally with parents, neighbours etc and draft up comments about the parking area to be circulated around all the Parish Council before being fed back to CWAC by the Clerk.

Cllr. Tunney
Cllr. G.
Stewart

15/02531/FUL – two-storey extension at 11 Bigfield Lane, Utkinton

Resolved: that no objections

15/02696/S73 – allow use of holiday let at Luddington Hill Farm

Resolved: that no objections

15/02798/FUL – use of garage as holiday let at The Old Parsonage, Cotebrook

Resolved: that no objections

15.07.05 Highways

a) Community Speed Management

Resolved: that we are still awaiting quotations for a vehicle activated sign for the A49 at Cotebrook. Clerk to chase.

Clerk

b) Utkinton/Cotebrook Village Signs

Noted: that all new signs are in place. To be removed from agenda.

Noted: c) Concerns regarding state of roads/Highways drive about
that Cllrs. Tunney and Boyle have accompanied Jerry Gibbs from Highways on a drive-about of the Parish. This was very constructive and a list of areas that are in need of addressing has been drawn up.

Noted: d) Parking at Utkinton School
that this had been discussed earlier in conjunction with the planning application at Utkinton School

15.07.06 To receive/respond to matters relating to Cheshire West and Chester Council

Noted: a) To receive a report from the CWAC ward councillor
that the Ward Councillor was not present.

Resolved: **that** Cllr. Tunney should request a written report from Cllr. Moore-Dutton if she can't be present at a meeting.

Resolved: b) Section 106 monies/play area
that some investigation regarding the attitude of Parishioners towards the Utkinton tennis court should be investigated as it seems that this is not being used very much. Judi Jennings to be invited to a future Parish Council meeting.

Cllr. Tunney

Noted: c) Liaison with Parishes in Tarporley Ward
that a very constructive meeting has been held with Tarporley Parish Council and it is hoped to meet with the other Parishes also. Cllr. Tunney to continue working on this.

Cllr. Tunney

15.07.07 To receive progress reports from the following Working Groups

Noted: a) Parish Plan
that nothing to report

Noted: b) Newsletter
that the Parish Council could put their news into Tarporley Talk at a cost of £70 per month which would save a large amount of time and effort. Tarporley Talk have also agreed to deliver to Utkinton if the Parish Council will commit to a regular article.

Resolved: **that** the Parish Council take a half page in Tarporley Talk for a 6 month trial. Proposed Cllr. G.Stewart, seconded Cllr. Boyle and all agreed. Cllr. Tunney to approach Tarporley Talk.
 Cllr. M.Stewart was thanked for all her hard work producing the newsletter over the years.

Cllr. Tunney

Noted: c) Village Improvement Objectives
that Nothing to Report.

Noted: d) Footpath to Tarporley
that a written progress report has been received from Geoff Hope-Terry.

15.07.08 The Quarry and the Cotebrook Greens inspections

Noted: **that** no problems were reported.

15.07.09 Financial matters

Resolved: **that** the following net payments be approved:

Paul Whalley	Mowing Cotebrook Greens	£40.00
CWAC	Uncontested election fee	£181.00
BDO	Audit fee	£120.00
Paul Whalley	Mowing Cotebrook Greens	£40.00

that the first quarter financial statement be received and accepted.

that the concluded audit with no problems reported be received and accepted.

Correspondence

that the correspondence received as detailed below be noted and the action list be agreed.

Jerry Gibbs	23/06/15	Notes from Parish Driveabout	Discussed earlier
CHALC	June 15	Newsletter	Noted
Tarporley Talk	06/07/15	Price for a page in Tarporley Talk	Discussed earlier
Geoff Hope-Terry	07/07/15	Report on footpath to Tarporley Project	Discussed earlier
John Dwyer, Police Commissioner	07/07/15	Parish Council meeting – Thursday 30 th July at 6.30pm in Tarvin Community Centre	Cllr. Tunney to attend

15.07.11 To receive an update on the website and to agree any items for publicity

Noted: **that** there are some problems in adding information to the website but further training is expected shortly.

15.07.12 Next meeting

Noted: **that** the next meeting will be held on Tuesday 8th September 2015 at 7.30pm in Cotebrook Village Hall.

15.07.13 Any Points of interest

None

There being no further points of interest the meeting closed at 9.25pm.

 Chairman

 Date