

**MINUTES OF A MEETING OF UTKINTON PARISH COUNCIL held in UTKINTON VILLAGE HALL on TUESDAY  
10<sup>th</sup> March 2015 at 7.30pm**

**Unfortunately, due to a mistake, Utkinton Village Hall was in use and the meeting had to be re-convened on the night at the home of Cllrs. M. and G. Stewart. Members of the public were informed at the time.**

**Present:** Cllrs. R.Barnes, T.Boyle, G.Hope-Terry, A.Needham, K.Platt, I.Priestner, G.Stewart, F.Tunney

**In attendance:** A. Stubbs – Clerk  
2 members of the public

The meeting commenced with an allocated session during which members of the public have the opportunity to raise any matter in relation to village and community matters prior to the meeting.

The attending members of the public raised concerns regarding the consultation on the identification of local service centres for the purposes of planning. They believed:

- that the methodology of identifying local service centres was flawed
- that the above could lead to more development in Utkinton
- that the document stated that Utkinton has access to public transport which it does not
- that the document is lacklustre and contains many errors
- that terminology used is confused and non-specific

The residents wished to bring this consultation to the attention of the Parish Council and urged them to respond accordingly.

Cllr. Stewarts thanked the residents for their attendance and pointed out that the Parish Council would be discussing the consultation later in the agenda.

**15.03.01 Apologies for absence and declarations of interest**

**Resolved:** that the Apologies received from Cllr. M. Stewart be accepted.

There were no declarations of interest.

**15.03.02 Minutes**

**Resolved:** that the minutes of the ordinary council meeting held on 10<sup>th</sup> February 2015 be agreed and signed as a correct record.

**15.03.03 Matters arising from the minutes**

None

**15.03.04 Planning**

**Resolved:** 15/00322/FUL – detached garage at Chapel Cottage ,Cotebrook  
that no objections

**Resolved:** 15/00565/FUL – conversion of workshop to dwelling at Oaklands Cottage  
that as this is shortly to move to Tarporley Parish, Tarporley Parish Council would be consulted on this application and Utkinton Parish Council would support their decision.

**15.03.05 Highways**

**Noted:** a) Community Speed Management  
that PCSO Brandreth has been out in Utkinton with the speed gun and only 1 speeding motorist had been found.

**Noted** b) Utkinton/Cotebrook Village Signs  
that several new signs have been requested from Highways within both villages and

these are in progress.

**Noted:** c) Concerns regarding state of roads/Highways drive about  
**that** concerns were raised regarding the poor state of the roads in the Parish, especially Tirley Lane and Heaths Lane.

**Resolved:** **that** a further drive around should be arranged with Highways department. Cllrs. Barnes and Tunney agreed to be involved in this. Clerk to arrange with Karl Farrow.

Clerk

#### 15.03.06 To receive/respond to matters relating to Cheshire West and Chester Council

**Noted:** a) To receive a report from the CWAC ward councillor  
**that** Cllr. Moore-Dutton was not present at the meeting.

**Noted:** b) Section 106 monies/play area  
**that** a response had been received from Cllr. Moore-Dutton regarding the Section 106 monies. The majority of this had gone to Tarporley High School and Utkinton Parish Council was entitled to £842.

**Resolved:** **that** that Clerk write to Tarporley Parish Council regarding the steps that have been taken to resolve the issues with parking in the village, especially as Tarporley is our key service centre.

Clerk

**Resolved:** **that** following the election, steps should be taken to forge better links to Tarporley and the other Parish Councils within the ward. Also the possibility of doing a neighbourhood plan with adjoining parishes was raised.

**Noted:** c) Parish Council Election  
**that** nomination packs were handed to interested councillors. The Clerk agreed to deliver any nominations to CWAC when complete.

**Noted:** d) To set dates of Parish Council annual meeting and Parish meeting  
**that** the May meeting of the Parish Council would have to be moved as there was not sufficient time after the election to give notice for the second Tuesday of May.

**Resolved:** **that** the Parish Council annual meeting, ordinary meeting and Parish meeting would all be held on Wednesday 20<sup>th</sup> May starting at 7pm in Utkinton Village Hall. Cllr. G. Stewart would provide a review of the previous year.

**Noted:** e) Consultation on local service centres  
**that** the views put forward from residents should be taken into account and that all residents should be encouraged to respond to the consultation.

**Resolved:** **that** the Parish Council believes that the methodology for determining local service centres was flawed and unfair to Utkinton. Cllrs. Tunney and Hope-Terry to work on a Parish Council response for approval at the April meeting.

Cllr Tunney  
Cllr Hope-Terry

#### 15.03.07 To receive progress reports from the following Working Groups

**Noted:** a) Parish Plan  
**that** Cllr. Hope-Terry has written a parish plan update for the next newsletter.

**Noted:** b) Newsletter  
**that** the next issue has been postponed until after the election.

**Noted:** c) Village Improvement Objectives  
**that** work on these is continuing

**Noted:** d) Footpath to Tarporley  
**that** Cllr. Hope-Terry confirmed that he would not be standing for the Parish Council due to other commitments but he was happy to take on the footpath to Tarporley as a project to see if any progress can be made.

**Resolved:** **that** Cllr. Hope-Terry's offer be accepted.

#### 15.03.08 The Quarry and the Cotebrook Greens inspections

**Noted:** that an inspection report for The Quarry was received. No action required.

**15.03.09 Financial matters**

**Resolved:** that the following net payments be approved:

Alex Stubbs	4 <sup>th</sup> quarter salary	£447.13
HMRC	4 <sup>th</sup> quarter PAYE	£111.60

**15.03.10 Correspondence**

**Resolved:** that the correspondence received as detailed below be noted and the action list be agreed.

Cheshire Community Action		Newsletter	
---------------------------------	--	------------	--

**15.03.11 To receive an update on the website and to agree any items for publicity**

**Noted:** that Cllr. Tunney has had training on updating the new website and is ready to train other interested parties.

**15.03.12 Next meeting**

**Noted:** that the next meeting will be held on Tuesday 14<sup>th</sup> April 2015 in Cotebrook Village Hall at 7.30pm.

**15.03.13 Any Points of interest**

**Noted:** that car parking at the school had been particular bad lately, due in part to building work in the area. It was agreed to defer this issue until after the election.

**Noted:** that the verges on Tirley Lane were getting very damaged due to builders at Sky House. The clerk was requested to write a letter to the owner requesting that as much restoration as possible be done following the completion of the project.

Clerk

There being no further points of interest the meeting closed at 9.15pm.

---

Chairman

Date