

-MINUTES OF A MEETING OF UTKINTON AND COTEBROOK PARISH COUNCIL held at COTEBROOK VILLAGE HALL on TUESDAY 10th November 2015 at 7.30pm

Present: Cllrs. R.Barnes, T.Boyle, A. Needham, N.Parker, K.Platt, I.Priestner, G. Stewart, F.Tunney (Chair)

In attendance: A. Stubbs – Clerk
Cllr. E-Moore-Dutton (Cheshire West and Chester)

The meeting commenced with an allocated session during which members of the public have the opportunity to raise any matter in relation to village and community matters prior to the meeting.

No members of the public attended.

15.11.01 Apologies for absence and declarations of interest

Noted: that there were no apologies and no declarations of interest.

15.11.02 Minutes

Resolved: that the minutes of the Ordinary council meeting held on 13th October 2015 be agreed and signed as a correct record.

15.11.03 Matters arising from the minutes

a) Casual Vacancies

Noted: that no further applications have been received though it is hoped that there may be more interest in the new year. This to be removed from the agenda for the time being.

b) Noticeboards

Noted: that these are all fine and this item to be removed from the agenda.

c) Signposts around the Parish

Noted: that Cllr. Barnes is to liaise with Maurice Hunt to plot and check the condition of the old black and white signposts. He will report back following the survey.

Cllr. Barnes

d) Community Energy

Noted: that there is a conference to discuss this on 14th November at Helsby High School. Cllr. Needham to attend.

Cllr. Priestner reported back on a meeting that he had attended in Chester which had been sponsored by CWAC.

Resolved: that Cllr. Priestner to invite representatives from Ashton Hayes to attend a Parish Council meeting to discuss.

Cllr. Priestner

15.11.04 Planning

Noted: that the following planning applications had been approved:
None

Noted: that the following planning applications have been received:

15/04270/FUL – Porch and rear extension at 6 Woodlands Close, Cotebrook

Resolved: that no objections

15.11.05 Highways

a) Community Speed Management

Noted: that Cllrs. Boyle, Parker and Tunney had met with Highways to suggest alterations to the access to the Frodsham road at Cotebrook. We are now awaiting a formal proposal from Highways to consider.

Noted: that quotations have been received for both a flashing speed sign in Cotebrook and

Resolved:	school lights in Utkinton. that both of these projects should be funded and progressed. It was agreed to do the school sign first. The quotation doesn't include installation so the Clerk to get prices for this.	Clerk																		
Noted:	b) <u>Parking at Utkinton School</u> that at present this is satisfactory and to be removed from the agenda. It was noted that if the school increases its roll then there may be an issue again.																			
Noted:	c) <u>Northgate steps</u> that the Northgate steps are an adopted highway and, as such, are the responsibility of Highways department. They have been asked to tidy them up but it may be that the Parish Council will have to do the work using volunteers.																			
Resolved:	that a meeting to be sought with Highways to discuss. Clerk to organise. The meeting also to discuss the flooding on Heaths Lane.	Clerk																		
Noted:	d) <u>Hedges</u> that the hedges at Shaw House and Quarrybank have been cut back. The residents at Woodlan Court are still to be approached.																			
15.11.06	To receive/respond to matters relating to Cheshire West and Chester Council																			
Noted:	a) <u>To receive a report from the CWAC ward councillor</u> that Cllr. Moore-Dutton discussed the budget constraints on CWAC and urged that all residents take part in the budget consultation process.																			
Noted:	b) <u>Section 106 monies/play area</u> that Cllr. Platt has approached Rotary and 41 Club for possible funding. that Utkinton Village Hall committee is looking at ways of upgrading the tennis court. Cllr. Tunney is investigating the uses of the spare piece of land at the village hall. Cllr. Tunney is also in discussion with the diocese regarding putting some play equipment on the playing field. that Cllr. Platt has put together a questionnaire to be circulated to parishioners and parents.	Cllr. Tunney																		
Noted:	c) <u>Liaison with Parishes in Tarporley ward</u> that a meeting is going ahead on December 2 nd at 7.30pm in Tarporley Community Centre. Cllrs. Tunney and Barnes to attend. Cllr. Moore-Dutton will also attend.																			
15.11.07	To receive progress reports from the following Working Groups																			
Noted:	a) <u>Parish Plan</u> that nothing to report																			
Noted:	b) <u>Newsletter</u> that we are awaiting the publication of our first piece in Tarporley Talk which has replaced the newsletter. This is due to go in this week. Cllr. Tunney requested input for the next article.	All																		
Noted:	c) <u>Village Improvement Objectives</u> that Cllr. Tunney suggested a slightly different split of tasks and this was agreed.																			
	<table border="1"> <thead> <tr> <th>Area</th> <th>Lead</th> <th>Deputy</th> </tr> </thead> <tbody> <tr> <td>Housing and Development</td> <td>Cllr. Needham</td> <td>Cllr. Stewart</td> </tr> <tr> <td>Roads and Traffic</td> <td>Cllr. Parker</td> <td>Cllr. Tunney</td> </tr> <tr> <td>Infrastructure and Services</td> <td>Cllr. Priestner</td> <td>Cllr. Tunney</td> </tr> <tr> <td>Business and Tourism</td> <td>Cllr. Barnes</td> <td>Cllr. Boyle</td> </tr> <tr> <td>Community</td> <td>Cllr. Platt</td> <td>Cllr. Tunney</td> </tr> </tbody> </table>	Area	Lead	Deputy	Housing and Development	Cllr. Needham	Cllr. Stewart	Roads and Traffic	Cllr. Parker	Cllr. Tunney	Infrastructure and Services	Cllr. Priestner	Cllr. Tunney	Business and Tourism	Cllr. Barnes	Cllr. Boyle	Community	Cllr. Platt	Cllr. Tunney	
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Noted:	d) <u>Footpath to Tarporley</u> that Geoff Hope-Terry has now produced a report and the various landowners have been identified.																			
Resolved:	that a feasibility study is carried out with the support of CWAC. It was agreed that there	Cllr. Priestner																		

needs to be support from the Community.

15.11.08 The Quarry and the Cotebrook Greens inspections

Noted: that no problems were reported.

Noted: that Cllr. Stewart is investigating the costs of renewing the lettering on the War Memorial and the different options available. It was also noted that there is no memorial in Cotebrook as the names are on the memorial in Tarporley. Consideration needs to be given as to whether this needs to be addressed.

Cllr. Stewart

15.11.09 Financial matters

Resolved: that the following net payments be approved:

Royal British Legion	Poppy Wreath	£30.00
Cotebrook Village Hall	Donation	£150.00
Utkinton Village Hall	Donation	£150.00
Upper Bridge Enterprises	Website	£193.39

Correspondence

that the correspondence received as detailed below be noted and the action list be agreed.

Antoinette Sandbach	09/10/15	Letter Regarding Superfast Broadband	Noted
Cheshire Community Action	23/09/15	Invitation to AGM to be held on 18 th November 2015	Cllr. Tunney to attend
Ann Wright – CHALC	28/10/15	Information regarding proposed planning meeting	Noted

15.11.11 To receive an update on the website and to agree any items for publicity

Noted: that Cllr. Tunney is investigating a WordPress platform to replace the existing website.

Cllr. Tunney

15.11.12 Next meeting

Noted: that the next meeting will be held on Tuesday 8th December 2015 at the earlier time of 7.00pm in Cotebrook Village Hall, to be following by the Christmas dinner.

15.11.13 Any Points of interest

None

There being no further points of interest the meeting closed at 9.45pm.

Chairman

Date