

UTKINTON AND COTEBROOK PARISH COUNCIL

MINUTES OF A MEETING OF UTKINTON AND COTEBROOK PARISH COUNCIL HELD AT COTEBROOK VILLAGE HALL ON TUESDAY 13th MARCH 2018 AT 7.30PM

Present: Cllrs F Tunney (Chair), G. Stewart, A. Harvey, A Needham, N. Parker, I Priestner and J Hughes.

In Attendance: Cllr E Moore Dutton (CWaC)
Mrs Meritxell Palazuelos-Vinas (Stand In Clerk & Responsible Financial Officer)
Ms Krause

13.03.01 APOLOGIES FOR ABSENCE
Resolved: that apologies were received and accepted from Cllr Burford, Cllr Barnes & Clerk/RFO Anita Langford

13.03.02 DECLARATIONS OF PECUNIARY INTERESTS
No declarations received.

13.03.03 CCA PRESENTATION OF 2018 HOUSING NEEDS SURVEY
Apologies were received from Mr John Heselwood.

13.03.04 MINUTES OF THE ORDINARY MEETING HELD ON 13TH FEBRUARY 2018
Resolved: that the minutes of the Parish council meeting held on 13th February 2018 be agreed and signed as a correct record by the Chair.

13.03.05 MATTERS ARISING FROM THE MINUTES
Nothing to report

13.03.06 BOROUGH COUNCILLOR'S REPORT

Cllr G Stewart asked Cllr E Moore Dutton if the car park for the British legion will be opened any time soon, probably summer and with a similar number of places.

13.03.07 PLANNING APPLICATIONS
The following Planning Matters were discussed:

a) Ref 17/03456/OUT Haulage Yard Tarporley Road (Proposed Erection of detached dwelling (resubmission 17/00790/OUT) – **Awaiting decision**

b) Ref 17/04440/OUT key farm workers dwelling (permanent) – **(no objections but some strong concerns were submitted in November)** Cllr R Barnes had concerns that the cottage may be large.

Action: Cllr E Moore Dutton agreed to enquire about the reason for the application being sited where it is.

c) Ref 18/00338/TPO High Gables Overhanging trees require cutting back – **Awaiting decision**

Action: Cllr F Tunney to write CWAC to let them know the parish council views and concerns about the overhanging trees.

d) Ref 18/00640/FUL Utkinton School installation of 3 new windows - **Awaiting decision**

e) Ref 18/00732/FUL Rose Farm change of use from agricultural buildings to storage units - **Awaiting decision**

Action: Clerk to send a letter to CWaC letting them know that the parish council has no objections.

13.03.08 FINANCE MATTERS

a) To agree accounts for payment (details to follow in correspondence summary)

AUTHORISATION OF PAYMENTS

The following Payments were approved for Payment

PAYMENTS BY CHEQUE		
Anita Langford	Clerk's salary February 2018 & overtime	345.96
Cotebrook Village Hall	Annual grant	150.00
Utkinton Village Hall	Annual grant	150.00
PCC of St Helen's Church	Annual grant	150.00
Cheshire Community Action	2018 Housing Needs Survey	3292.50
Anita Langford	Expenses to 31.3.18	82.01
Anita Langford	Printer Ink (Members Grant EM04-17)	111.98
Upper Bridge Enterprises	Registration of old domain name	12.60

b) Finance Working Group report

Action: Cllr F Tunney to send Cllrs A Harvey and J Hughes the reports with all the information as there is some information that they don't know. Also, to send them an electronic copy of the consolidated budget and expenditure.

Cllr E Moore Dutton informed that the reserves should always be kept to cover some months running costs and other planned expenditure (eg road sign at Utkinton School)

Action: Cllr F Tunney to send Cllrs Harvey and Hughes Ann Wright (from CHALC) contact details to find some advice on how much the reserves/precept should be.

c) Risk Assessment

This was deferred to the April Parish Council meeting.

Action: Clerk to add to April agenda

13.03.09

INTERNET BANKING

Nat West has added Cllr Harvey & the Parish Clerk Anita Langford to the bank mandate and the request for on line banking has been sent for processing.

13.03.10

HIGHWAYS MATTERS

Cllr Tunney has reported the potholes across the junction of Stable Lane & Utkinton Lane. Reference 482157.

A parishioner from Tirley lane is concerned that the number of roads have a considering number of potholes through the village.

Cllr F Tunney would like to persuade residents to adopt a pothole and to report/complain it to the CWaC using their website or SMYLE

Cllr G Stewart has informed that the contractors from CWaC who have sprayed the potholes recently have done a very poor job and that it should only take 9 days to be fixed, but the rain has washed up most of them leaving the potholes unfixed.

Cllr N Parker reported that the tarmac that was used to fix some of the potholes has come out. He has reported this into the CWaC but because is not on the highway is not a priority for the CWaC.

Cllr E Moore Dutton informed that the budget on the CWaC stills the same than a couple of years ago but with that they have to look at all the Assets.

Cllr Stewart informed that there is a warning sign from Tarporley to Utkinton which needs to be cleaned. There are also some branches left from some trees that have fallen over in the past and that it is making the parish appear not well looked after.

Cllr G Stewart advised that on Heaths Lane and Tirley Lane, a big branch has fallen down

Cllr G Stewart reported that Mr Wayne Hassall is responsible for Cherry Tree Farm and that somebody has been cutting his trees/hedges

Action: Cllr F Tunney to check this and report back.

Cllr G Stewart informed that he was approached by a resident at Rose farm shop, on John Street about the bus shelter.

Action: There was a general discussion about the state and it was agreed that there is little to be done – UCPC to monitor and if repairs are required, to put these in hand.

Cllr F Tunney is expecting an answer from Ian Lovatt from CWaC Highways to see if they could move the school sign to John Street but they will need to inspect the area and the sign. Cost around £800.

Cllr I Priestner informed that a police car has been checking the speed of cars who pass though the bridge from Tarporley to Utkinton.

Cllr G Stewart, asked if it would be a good idea to use some road stone to cover some of the areas on Tirley Lane opposite Monarchy Hall Farm where the verges of roads around the parish are in a dire state. It was suggested that depositing road stone to provide less muddy passing points, look very bad around the village. Cllr F Tunney advised that the verges are already very soft soil and simply putting roadstone down will not solve the issue as, when it rains, the verges will become soft once again.

Action: Clerk to write to the CWaC highways department and ask the status from Tirley Lane, Utkinton Lane, Stable Lane and Knights Lane

Cllr J Hughes has reported that the sandstones located at Quarry bank are fallen down and that it emerges to be looked after.

Action: Clerk to write to Mr Hassall of Tirley Farm to see why this is happening and if the wall can be reinstated.

Cllr Hughes also reported that the residents from the two drives on the left side just before arriving to the School have placed two cones outside not letting parent's park their car there. That the contractors who are doing the works

at the school are also occupying more spaces than they were supposed leaving parents to park at the very bottom of Quarry Bank and part of North Brook road.

Action: Cllr F Tunney to write the school and ask for a finish date.

13.03.11

REPORTS FROM WORKING GROUPS

a) Quarries and Greens (including Quarry Wood on Tirley Lane)

Cllr F Tunney informed that Cllr R Barnes has spoken to Mr Paul Whaley and that he will come to see Cllr G Stewart

b) Plans for a grant-aided 'Forest School' in the Quarry Wood

Cllr Hughes reported on progress re Forest School.

Contacted the school headmistress and deputy head, that they had written a letter informing of their funding's and what are they permitted to spend to.

£950 to be used to make a difference once the Parish Council has the structure.

c) War Memorial & Shrine

A donation of £150 was received on 5th March. Cllrs Tunney & Stewart accepted the cheque which was presented by Rotarians Judith & Mathew Grant, Steve Langford & Bob Higgin. Victoria from Tarporley News also attended.

To date, donations of £805 have been received.

Cllr N Parker informed that they have seen Finesse Masonry offices and some of the work that they do. They have recommended to clean the stone sealed and also use good spray leaving the stone with water repellent surface for another 30/50 years. The crack is believed to be a slight weakness in the stone, but it can be sorted.

Price £1900+VAT. It would be done in 4 days maximum.

Resolved: Cllr. Parker proposed that, after due consideration, that UCPC ask Finesse Stone to undertake the work, this was seconded and agreed unanimously

Cllr G Stewart suggested that it would be appropriate to write to Danny Lees and his contractor, thanking them for their interest.

Action: Cllr F Tunney to write to Mr Lees.

Cllr G Stewart mentioned that he sprays the bench located at the shrine but he would like to do the gravel upgrading the trows and that the parish council should pay for this. Cllr G Stewart also informed that the 'Silent Soldier' could be sourced and put in place around the Shrine with an agreement from CWaC.

All Councillors were asked for their opinions and then a vote was taken. Seven Councillors were in favour to put the silent soldier on and Cllr I Priestner also wanted to fund it as a contribution to the Shrine.

Resolved: Clerk to advise Cllr Priestner of the source and price of the 'Silent Soldier' and for one to be purchased and set in the area of the shrine

13.03.12

WEBSITE AND COMMUNICATIONS

There was a discussion about whether the quarterly newsletter ('the Courier') should be an online only resource. Cllr F Tunney informed that he had some qualms to put the newsletter on the website only.

He also showed a sheet that displays the numbers of page loads etc. (attached) that demonstrates an average 41 page loads per day. There was a discussion over the veracity and relevance of these. Cllr Tunney's view is that there are far fewer people, particularly in Cotebrook who have a good enough Broadband service (based on reports produced by M.P. Antoinette Sandbach - to be circulated) and a map that showed some 60% - 70% of households in the Parish get well below 10 mbps signal strength

Cllr E Moore Dutton thinks that it would be nice to have them both, printed and online.

Resolved: All Councillors were asked for their opinions and then a vote was taken. Seven Councillors were in favour to utilise both an online and hard copy for the foreseeable future.

13.03.13

NEIGHBOURHOOD DEVELOPMENT PLAN (INCORPORATING FOOTPATH PROJECT)

Cllr I Priestner, Cllr Tunney and Mr Tony Dahill met with representatives of CWaC (R Morgan and C Woodward) to discuss progress toward the final Neighbourhood Plan. Cllr Priestner said that CWaC had been very helpful. Also, that they were providing ongoing support.

The CWT Habitat Survey was underway survey and UCPC are waiting for the invoice to be received.

Cllr. Priestner said that, over the coming months, the Steering Group would wish to get local groups (Church, Farming, Commerce, WI, Parish Council etc.) involved to get their views and inspire them as a group representing local interests to understand the ongoing value of it (NDP). The next stages are to collate all the current surveys (the original NDP Questionnaires, the CCA HNA, CWT report and any others of relevance) and to begin the process of drafting the first views of a Neighbourhood Plan. Ten to test this on each of the groups within the Parish and then to write it and communicate it to all and sundry in the Parish prior putting it to CWaC for inspection.

Cllr F Tunney indicated to the Parish Council that the government is proposing changes to the manner and format of funding for NDP via 'Localities' may change. He will continue to monitor and report back to the Council and the NDP Steering Group.

13.03.14 CORRESPONDENCE

a) Clerk to report to date.

SENDER	DATED	DETAILS	RECOMMENDED ACTION
James Webb	14/2/18	Donation of £150 from Tarporley Rotary towards Shrine	Circulated
Cheshire Police Alert	21/2/18	School fraud alert	Circulated
Kath Dahill (verbal to FT)	25/2/18	Concern over Japanese Knotweed at Melgarth	Circulated
Came & Co	28/2/18	Winter weather warnings	Circulated
Came & Co	2/3/18	Winter weather warnings including advice on snow & ice	Circulated
CWAC	2/3/18	Confirmation Members Grant awarded	Circulated
Cheshire Police	3/3/18	February crime figures	Circulated

13.03.15 OTHER BUSINESS

Cllr N Parker wrote the Clerk (Anita) re the collapsed grit bin at Woodlands Close but a new replacement has not been received.

Cllr G Stewart proposed to do a ceremony once the stone has been repaired.

Resolved: All Councillors were asked for their options to appoint Finesse Masonry and then a vote was taken. Seven Councillors were in favour.

13.03.16 DATE OF NEXT MEETING

The next meeting of Utkinton and Cotebrook Parish Council will be held on 10th April 2018 at Utkinton Village Hall at 7.30pm.

Signed..... Chairman Date.....