

UTKINTON AND COTEBROOK PARISH COUNCIL

Clerks Report for Parish Council Meeting 8th May 2017

- **13.03.11**

Funds received, location permission received & Silent Soldier ordered 27.4.18. Silent Soldier received and volunteers needed to erect. Slight issue with payment meant £1,000 rather than £100 was made. £900 overpayment has been refunded and cheque banked.

Feedback – Cllr Barnes to contact Andrew Gough to see if he can erect this.

Concern raised re the location of the Silent Soldier. 4 Councillors wanted it to be at the Shrine & 2 on Big Field Lane (where the telephone box was).

Action: Clerk to contact CWaC to obtain permission to locate a Silent Soldier on Big Field Lane.

- **10.04.08 (b)**

Email sent to CWaC 13.4.18 re invoice for sign and for update on relocating it. Unable to relocate this. I Lovatt advised invoice will be issued 30.4.18. Cost is £5,750 excl VAT. We had budgeted £4,645 excl VAT. Therefore, we will have an unexpected overspend of £1,105. This is less than the quote received March 16 which was £5,876.55 excl VAT.

- **10.04.08 (c)**

Annual Governance & Accountability Return submitted to PKF Littlejohn – External Auditors 18.4.18

- **10.04.09**

Clerk now has full access to view and make payments from the bank account.

- **10.04.10**

Email sent to CWaC 13.4.18 about DVI and other roads in Parish to be considered. Email 30/4 A Bithell, DVI not yet signed off, so they can't advise.

Congestion caused by on-going works at Utkinton School – Cllr Tunney emailed school 12.4.18 explaining the issue & asking for a completion date.

Issues with loose stones in wall at Quarry Bank. Clerk wrote 15.4.18

Missing road sign at Hall Lane – Clerk spoke to CWaC as this was logged Dec (4807636). Advised sign was there when CWaC went out. Email to Cllr Barnes 12.4.18 asking for confirmation of exact location. Reported by Cllr Tunney 12.4.18 Fault no 4828048.

- **10.04.11**

Letter sent to Finesse Masonry 13.4.18 and they can start in 4/5 weeks time.

Feedback – Cllr Tunney emailed them 9.5.18 asking for a specification of work, insurance details and a final quote.

Action: Clerk & Cllr Tunney to ensure these are received.

Offer of stone troughs by Mr Higgin. Clerk wrote 15.4.18. Do we want to accept these?

Feedback – no, they aren't suitable for use at the Shrine but could be used outside Utkinton Village Hall.

Kath Dahill to continue sourcing planters/throughs.

Action: Cllr Tunney to write to Mr Higgin re his offer.

- **10.04.15**
In correspondence with Karl Siteine from StreetScene. Email 25/4 asking for details re payment of bins, frequency of emptying & who pays. We need to decide where the bin(s) are wanted & he will then check the location is ok.
Action: Clerk to pursue this matter.